

SANC Circular 6/2021

Implementation of Protection of Personal Information (POPI) Act, 2013 (Act No. 4 of 2013)

Circular 6/2021

06 October 2021

**TO: NATIONAL DEPARTMENT OF HEALTH
PROVINCIAL DEPARTMENTS OF HEALTH
NURSING EDUCATION INSTITUTIONS
ALL STAKEHOLDERS**

IMPLEMENTATION OF PROTECTION OF PERSONAL INFORMATION (POPI) ACT, 2013 (ACT NO 4 OF 2013)

1. PURPOSE

The purpose of this circular is to inform the National Department of Health, Provincial Departments of Health, Nursing Education Institutions and other stakeholders about the implementation of the above-mentioned POPI Act, 2013 by the South African Nursing Council (SANC).

2. PROMULGATION OF THE ACT

The POPI Act, 2013 was initially passed in 2013 and has since been implemented in stages. The last of these stages has had a very direct and profound impact on the way in which organizations and people deal with other people's information.

3. PROCLAMATION FOR IMPLEMENTATION- JULY 2021

As of the 1st of July 2021, Sections 55 to 109, Section 111 and Sections 114 (1), (2) and (3) commenced and on the 30th of June 2021 Sections 110 and 114 (4) commenced.

4. IMPLEMENTATION BY THE SOUTH AFRICAN NURSING COUNCIL

The Registrar of the SANC must, in terms of the Nursing Act, 2005 (Act No. 33 of 2005) keep registers in respect of Nurse practitioners which information includes personal details of Nurses.

The SANC Circular 6/2021 (Continued)

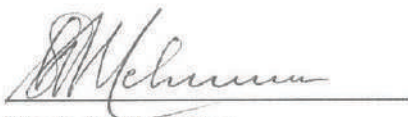
In line with the provisions of the POPI Act, 2013 the Registrar is appointed by the Information Regulator as the Information Officer, whose responsibilities flow from the Act.

In order to ensure compliance with these provisions, the SANC is taking the necessary steps to ensure its clients' Personal Information remains protected. To this end, the SANC will henceforth not disclose any Personal Information in its custody to any third party, unless proper procedure is followed via a fully completed and signed *Consent Form* (see attached). Only information that has been consented to will then be provided to specifically authorized individuals. This may impact on certain services rendered by the SANC, especially those where a person attempts to solicit services from the SANC on a Nurse's behalf. This will not affect the processes related to the payment of annual statutory registration fees by Employers on behalf of clients.

We would appreciate it if you could kindly share this information with all persons in your institutions.

For further information in respect of this Circular, you are advised to contact Mr. Benjamin Grobler, Senior Manager: Legal Affairs at (012) 420-1074 or on email address: bgrobler@sanc.co.za

Yours sincerely



Ms S.A. Mchunu

Registrar and Chief Executive Officer (CEO)

Date: 2021 -10- 07

The consent form can be downloaded by clicking on the link below:
www.sanc.co.za > Quick Links > Downloadable forms > POPIA Consent Form

SANC MANDATE

Statutory professional body mandated to regulate the Nursing and Midwifery professions by establishing and maintaining nursing education and training as well as practice standards, while advocating for the interests of the public.



South African Nursing Council
Regulating nursing, advocating for the public

For a video on the SANC Mandate kindly visit:
www.youtube.com, Search for **SANCTV**, and then click on the video labelled
"SANC MANDATE".



APC FEES FOR 2022

The annual fees for the calendar year 2022 for different categories of practitioners are due on or before **31 December 2021**. The full Circular and Gazette on annual fees can be accessed on www.sanc.co.za > Publications > SANC Circulars > Circular 3/2021 2022 Annual Fees

The fees are provided below as per categories:

NORMAL FEES

CATEGORY	ANNUAL FEE FOR 2022
Registered Nurses and Midwives	R700.00
Enrolled Nurses and Midwives	R418.00
Enrolled Nursing Auxiliaries	R293.00

ANNUAL FEES FOR AGE 60 AND OVER

Nurse practitioners who will be 60 to 64 years of age on 1 January 2022 will qualify for 25% reduction as per table below

CATEGORY	ANNUAL FEE FOR 2022
Registered Nurses and Midwives	R525.00
Enrolled Nurses and Midwives	R314.00
Enrolled Nursing Auxiliaries	R220.00

Nurse practitioners who will be 65 years of age and older on 1 January 2022 will qualify for a 50% reduction as per the table below:

CATEGORY	ANNUAL FEE FOR 2022
Registered Nurses and Midwives	R350.00
Enrolled Nurses and Midwives	R209.00
Enrolled Nursing Auxiliaries	R157.00

ANNUAL PRACTISING CERTIFICATE (APC) 2022

WHAT YOU NEED TO KNOW

- The annual fees for 2022 must be received by the SANC on or before **31 December 2021**
- Remember:** Bank transfers from different banks take up to **3 working days** - pay well in advance to meet **31 December 2021** deadline
- PERSAL deductions:** Nurse Practitioners working for Government health establishments **must not personally pay the annual fees as the employers will deduct them via PERSAL** as per Resolution 3 of 2019 - Public Health and Social Development Sectoral Bargaining Council (PHSDSBC).
- *Request **voluntary removal** if you are not practising as a nurse = reduced restoration fees to be re-registered
- eRegister:** Acceptable legal means to verify your registration status with the SANC, in the absence of a physical certificate.
Visit: <http://www.sanc.co.za/eRegister.aspx>
- Community Service:** Your registration fee code is: REGFPRA, **not** ANLFEEs (e.g. 12345678REGFPRA).

NO FEES INCREASE FOR 2022!

www.sanc.co.za
www.facebook.com/sancorg

*Note: Terms and conditions apply.

SANC
 South African Nursing Council
 Regulating nursing, advocating for the public

The 2020/21 SANC Annual Report

The Nursing Act, 2005 (Act No. 33 of 2005) in Section 4(1)(p) states that:

4. (1) The Council must—

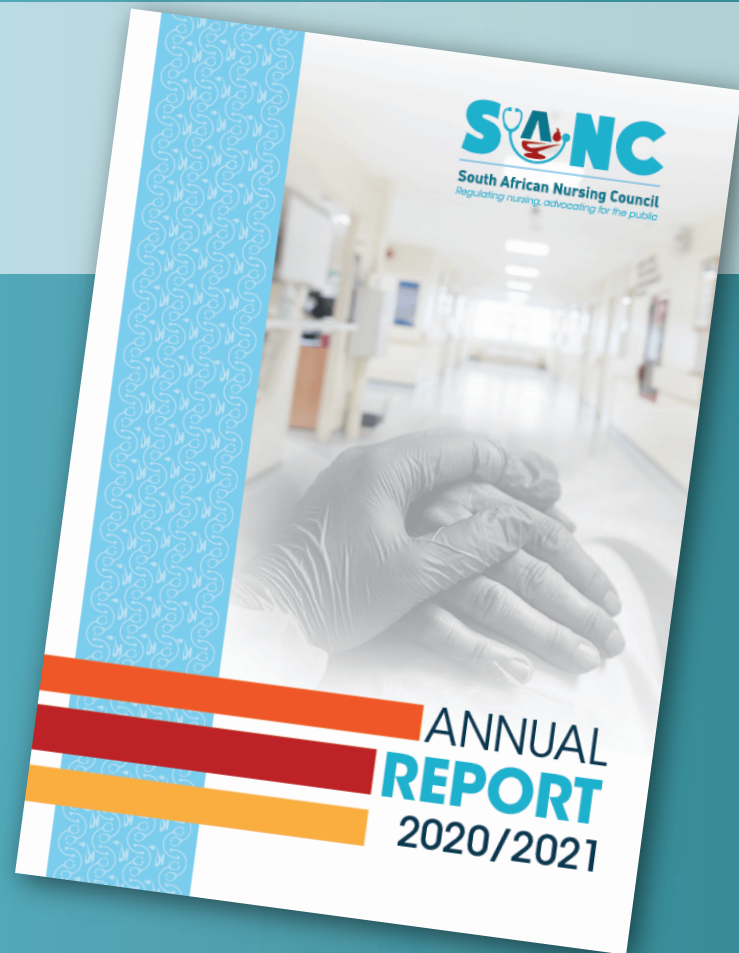
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(p) submit to the Minister—

- (i) a five-year strategic plan within six months of the Council coming into office which includes details as to how the Council plans to achieve its objectives under this Act;
- (ii) a report every six months on the status of nursing and on matters of public importance compiled by the Council in the course of the performance of its functions under this Act; and
- (iii) an annual report within six months of the end of the financial year;

The SANC Annual Report for 2020/21 can be accessed by clicking on this link:

www.sanc.co.za/2020-2021-annual-report



NURSING AS A CAREER

THE UNDER-GRADUATE PROGRAMMES TO NURSING
There are three entry levels under-graduate programmes to nursing:

- 1. Higher Certificate in Nursing**
The first one is the Higher Certificate in Nursing, which is a one-year programme. On completion, you register with the SANC as a Nursing Auxiliary. In order to be admitted to the programme, you must be in possession of at least a National Senior Certificate as issued by Umalusi, with the relevant subject combination, or an equivalent international qualification, which allows access to study towards a Higher Certificate qualification.
- 2. Diploma in Nursing**
The second level is a Diploma in Nursing, which is a three-year programme. On completion, you register with the SANC as a General Nurse. In order to be admitted to the programme, you must be in possession of at least a National Senior Certificate as issued by Umalusi, with the relevant subject combination, or an equivalent international qualification, which allows access to study towards a Diploma qualification.
- 3. Bachelor of Nursing**
The third level is a Bachelor of Nursing, a four-year programme at a university. On completion, you register with the SANC as a professional Nurse and Midwife. In order to be admitted to the programme, a person must be in possession of at least a National Senior Certificate as issued by Umalusi, with the relevant subject combination, or an equivalent international qualification, which allows access to study towards a Degree qualification.

WHERE TO STUDY
The nursing qualifications mentioned are offered at universities, public colleges and private nursing schools, depending on the type and level of qualification – just remember to visit the SANC's website first to ensure you study nursing at an accredited institution. www.sanc.co.za. After undergoing an undergraduate programme, there is ample opportunity to undertake further studies. This includes Postgraduate Diplomas in specialist areas (such as Children's Nursing, Critical Care Nursing, etc.), or advanced degrees at Honours, Master's and Doctorate level.

EMPLOYMENT
Once qualified, you may apply for employment at either public health establishments such as hospitals or clinics with the Department of Health, or join one of the private hospitals or clinics. Municipalities, medical laboratories and the military also offer nursing careers.

THE WORKING ENVIRONMENT OF A NURSE
Working as a nurse means you will be working shifts, long hours and might also work closely with other health professionals such as doctors, physiotherapists, occupational therapists and dietitians to mention a few. The value of a nurse lies in the ability to show respect for human life and dignity, social justice and integrity and total commitment to patients and other healthcare users. If you are that person, the nursing profession is awaiting you.

Visit www.sanc.co.za for the list of accredited Nursing Education Institutions and make the correct career choice today.

SCHOOL SUBJECTS TO ENHANCE YOUR OPPORTUNITY
The following school subjects can enhance your opportunity to be accepted by the Nursing Education Institutions for the nursing programmes:

- English
- Life Sciences and/or Biology
- Mathematical Literacy or Mathematics
- Computer Skills

Remember that the South African Nursing Council does not permit subjects and the number of points required for entry into the nursing programmes. This function rests with the Nursing Education Institutions.

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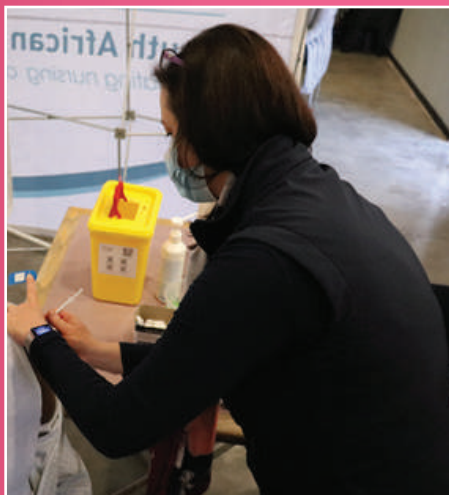
The Study of Nursing

The Nursing profession is regarded as the backbone of the healthcare system, as Nurses are at the forefront of healthcare delivery. In South Africa, Nursing is regulated by the South African Nursing Council (SANC). The SANC regulates the Nursing profession by establishing and maintaining standards for Nursing education and training as well as for practice; it also advocates on behalf of the public in matters concerning Nursing.

Click the link below to access the 'Nursing as a Career' video:

<https://www.youtube.com/watch?v=bsvD0e8SnI8>

Vaccinations for SANC Employees



On 20 July and 31 August 2021, Nurses employed by Dischem visited the South African Nursing Council to administer the Pfizer vaccine to the SANC employees. This process was voluntary and was a collaboration between the South African Pharmacy Council and the South African Nursing Council, facilitated by the Department of Health.



Women's Day Celebration 2021

The South African Nursing Council, in commemoration of **2021 Women's Month and Women's Day**, hosted a competition for the SANC female staff members.

The SANC female employees were requested to submit a story about the super woman/women in their lives who have contributed towards making them the unique women that they are today.

Congratulations to the winners of the competition, **Ms Sonia Kumalo** and **Ms Tsepo Dolo**



From left: Ms Sonia Khumalo (Professional Advisor: Education & Training) and Dr Krishnee Kissoonduth, SANC Corporate Services Executive.



From left: Ms Tsepo Dolo (Administration Officer: CPD) and Dr Krishnee Kissoonduth, SANC Corporate Services Executive.

The stories that inspired them to be the women they are today can be read on pages 7 and 8.



My MOTHER my hero

By: Sonia Kumalo

In the memory of my late mother. Sarah Kumalo.

A remarkable woman born and raised in Sophia Town in Johannesburg, a woman of substance that held a high moral value and standard, married to Roy Kumalo the love of her life till death did them part. If choosing a parent was a choice, I would choose her over and over again.

She was a strong intelligent woman, with her highest Standard of Education Being Standard 8, system of education was Royal Reader, even at the age of 82 years before passing away she could speak and write the English language fluently.

Despite that, I have never seen such a strong woman that has endured so much suffering in life holding tight to her faith in God like her.

A very open minded person who would speak her mind as the need arose also very compassionate, loving and non-judgemental.

She was blessed with four children, 3 girls and one boy, she held us all together in times of trouble as we experienced the pains of growing up and undergoing all the difficult trials that the almighty had in store for each and every one of us her children, all four of us were going through tough times almost at the same time but she was there for each and every one of us, taking turns to mend our wounds, listening to us, supporting us and advising where she could but mostly for me she believed in me when I didn't believe in myself, I thought I was done but she never stopped believing in me.

She was a mother to anyone in need not just her family, she took a friend in and opened the doors of her home to her, providing her with shelter and a meal without getting anything in return until she sorted her problems and acquired accommodation somewhere else now if this is not the spirit of Ubuntu what is?

Even now when she's gone and I experience something troubling I would start thinking as to what she would say to me and I will feel better, she was a great woman and she will remain in my heart for as long as I live, I want to be like her, to persevere, advise and encourage people no matter their situation, she was also humble, funny but fair in her ways, nobody can replace her in my life, I am who I am today because of her, I am proud to be Sarah Kumalo's daughter and that I will remain.

She was and still is my role model she is my hero, I don't need Spiderman or wonder women to be my heroes, I was born by one, unique individual, a pillar in her household, a woman of God, physically strong for her age, a real MBOKOTO, my mother beautiful and soft spoken

THEY DON'T MAKE THEM THIS WAY ANYMORE.



Women's month 2021

By: Tsepo Dolo

A woman is God's most precious creation. Women were the last addition after everything was created. She was the last piece of this incredible puzzle called the universe. From the beginning of time women have been an important part of our lives, and granted we can't live without them.

Over the years' society has worked hard to ensure that women are overlooked, mistreated, abused, misused and misunderstood. During this time, they always turned the tables and emerged stronger than before. Women are so important that after His resurrection Jesus Christ showed Himself to a woman.

With all this in mind, I would like to write about a wonderful, magnificent, strong, God fearing, soft spoken and precious woman in my life. I know it seems a bit cliché but the woman in my mother – **Matauli Thipa Makae**.

This woman is not only a mother of six beautiful, awesome, incredibly, intelligent children (even if I say so myself) but also worked as a social worker who worked tirelessly over the years to help broken families, teenage delinquents, young and old woman who found themselves in troubled situation. As she was helping others, she was also facing her own troubled family situation.

She was married to an abusive man and was surrounded by ungrateful children but she didn't let that pull her down nevertheless used that as her strength to help others who were in the same or worse situations.

I admit, growing up I didn't really understand why my mother allowed herself to go through so much. If the situation is bad, in my mind the next logical step is to walk away yet she didn't. Now, that I am grown up I understand that was one of the sacrifices she made on our behalf. Besides living a sacrificial life for her children, she lived an exemplary life of faith and trust in God. She was always defined in her faith and positioned God in her life. My mother is a woman of prayer and lives according to what she preaches. She faced a lot in her life but at no point has she allowed it to make her bitter. In every situation she carried herself with a smile – which is her most valuable possession.

To others my mom is a normal woman, no different from any other woman. For me she is where I draw strength, where I find courage to face the uncertainty of each new day. To me she is a place of comfort, a place of delight. Throughout the years she was and always is the only constant person in my life. In good times, bad times her vigour keeps me going. I am courageous because she is and has been from the beginning of time since I have known her.

If I could be half the woman she was I would be blessed.

Happy happy Women's Month to all the women, strength and love to you!!!



South African Nursing Council

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SANC Client Services Statistics for Quarter 1 and 2 of the Financial Year



ITEMS	Q1 2020/2021	Q2 2020/2021
Voice queries	25442	22080
Calls answered	24077	21022
Calls abandoned	1365	1058
Facebook messages received	9350	3186
Facebook messages responded to.	9350	3186
LiveChat responded to.	1059	3221
Walk-in clients attended	3519	3741
Customer service emails received	7396	6661
E-mails resolved immediately	2031	2074
E-mail escalated to other departments for action	5365	4787

WOMEN'S MONTH FOCUS

MENTAL ILLNESS:

It is just a chemical imbalance...

BY SONIA KUMALO

Professional Advisor at South African Nursing Council



The impact of being diagnosed

with a mental illness can be devastating to anyone, especially women. Mental illness is a diagnosis that changes lives. Both community stigma and people's wrong perceptions of you are at the core of devastation, over and above the illness itself.

People's perception of you

You are not allowed to express anger, as that could be perceived as a possible relapse. People provoke you intentionally, and you are expected to smile because if you react with anger like them, it's not acceptable. Worst of all, you can't be too happy, as many would think you are in Mania. And you can't be sad, either, because you will be viewed as suffering from depression, or that you are relapsing.

What about love?

Being mentally ill doesn't stop your feelings, and neither does it change the type of men you are attracted to. Yes, it may change the way you feel about yourself, but the feelings of love and affection do not change. Even respect and dignity you require from a man remain the same.

Sisters, how do we change the way men look at us post-diagnosis?

I SUGGEST THE FOLLOWING

Put romance on hold until you get your confidence back.

Do not lose hope, and please look forward to a new beginning daily.

Do not worry about what people say or may say about you because of what you have been through in the past.

Do not settle for less, meaning

“Put romance on hold until you get your confidence back.”

the type of men who were of a lower standard even before diagnosis, because they lack the necessary intellectual capacity to understand you, and you have to start by educating them.

Dress appropriately, meaning wear clothes that suite your body

structure.

With or without a makeup, be presentable but preferably put on a makeup.

Put a smile on your face.

Walk with confidence at all times.

Convey a positive attitude in everything you do.

NB: Do the above regularly until people stop classifying you as a mentally ill person. Once you do that, people usually forget and move to the next gossip line in time.

Go out to places where the possibility of meeting new people exists, that is people who do not know your situation.

Give a guy you really like a chance and go on a date.

The more you date the more confident you become and even the local guys will start noticing you.

Never forget to take your medication. After all, it's just a chemical imbalance, once you have reached the therapeutic level, the sky is the limit.

After that, happiness love and affection, here we come !

From Nursing Update August - September 2021 Edition

SANC POSITION STATEMENT ON THE USE OF TELE-HEALTH CONSULTATION BY PROFESSIONAL NURSE PRACTITIONERS

1. PREAMBLE

The South African Nursing Council (SANC) is mandated in terms of the Nursing Act, 2005 (Act No 33 of 2005) to regulate the nursing and midwifery professions by establishing and maintaining nursing education and training as well as practice standards. The SANC advocates for the public in matters concerning nursing by monitoring compliance with regulatory prescripts. The SANC is cognizant of the constant changing health service delivery environment, legislation and relevant policies that affect and impact on the nursing profession.

The COVID-19 pandemic has brought about a change in the health service delivery environment. The Covid virus, unlike other previously known viruses such as the Flu and Human Immunodeficiency Virus (HIV), whose impact never affected the free mobility of human beings, has negatively impacted the Professional Nurses' ability to consult with their patients due to the lockdown restrictions, quarantine or isolation of either the patients or nurses due to infection or exposure to COVID-19. In view of the above and in the interest of continuity of care, the SANC resolved to consider virtual consultation of patients by Professional Nurses as an acceptable method of nursing care, that will ensure continuity of care, even in circumstances where physical contact between the Professional Nurse and patient is impossible.

2. PURPOSE

The purpose of the position statement is to provide guidance to Professional Nurse practitioners using virtual consultation to manage and treat their patients.



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SANC Fraud Hotline: 0800 20 12 16



website: www.sanc.co.za

3. DEFINITIONS

Professional Nurse practitioner is a person who is qualified and competent to independently practice comprehensive nursing in the manner and to the level prescribed, and who is capable of assuming responsibility and accountability for such practice.

Virtual consultation is a remote interaction between a patient and a treating health care professional that includes assessment using relevant devices, modes, media and diagnosis of health needs in order to provide the necessary nursing advice and treatment.

Tele-health is the use of digital information and communication technologies such as computers and mobile devices by healthcare professionals to consult and manage their patients remotely.

4. SANC POSITION


Professional Nurses with post basic diplomas/ additional qualifications and are registered as such by the South African Nursing Council are deemed competent to consult their patients virtually in the specialty that they are registered for, subject to the following conditions:

1. There must have already been an established nurse-patient relationship between the Professional Nurse and the patient.
2. The Professional Nurse must already have a reasonable understanding of the patient's condition and or chronic disease profile.
3. The patient must have been previously assessed, treated, and deemed stable for at least six months prior to the virtual consultation.
4. The virtual consultations are limited to only two sessions in six months.
5. The Professional Nurse practises within his/her scope of practice and adheres to the SANC Code of Ethics for Nurses and Midwives.
6. The nursing care provided virtually should benefit patients the same as nursing care provided during face-to-face consultation.

7. In cases where an emergency arises at any stage during the virtual consultation, the Professional nurse must stop the virtual consultation and refer the patient to the nearest health establishment for continuity of care.
8. A policy that outlines the virtual consultation be developed, to address amongst other key elements, patient profiling for suitability to consult virtually, record keeping and equipment necessary for effective virtual consultation.
9. Standard Operating Procedures (SOP's), appropriate for the discipline (e.g. mental health) and clinical setting, including but not limited to general, clinical, ethical, technical and administrative should be available. These should be reviewed every year or as often as it is necessary.
10. Complete, concise and accurate nursing records must be kept for all patients consulted.

For any queries or clarity-seeking questions, please direct to Ms J Muswede: Senior Manager: Professional Practice at email address jmuswede@sanc.co.za.

Yours Sincerely,



**S A MCHUNU (MS)
REGISTRAR AND CEO
S A NURSING COUNCIL**

DATE: 2021-10-29