

VACANCY NOTIFICATION

FM-HR-034



KSB PUMPS AND VALVES (PTY) LTD

KSB PUMPS & VALVES (PTY) LTD IS COMMITTED TO A POLICY OF EQUAL EMPLOYMENT OPPORTUNITIES AND THE ATTAINMENT OF A LEGALLY COMPLIANT, DIVERSE WORKFORCE.

OCCUPATIONAL HEALTH NURSING PRACTITIONER	Announcement on the	29 April 2025
	Closing Date	13 May 2025
Doc Ref : IV-HR-HR-008	Starting date	As soon as possible
	Location	Germiston
	Contact person	Caslyn Hartzenberg
	Phone	+27 11 876 5785
	E-Mail	Caslyn.Hartzenberg@ksb.com

Purpose of Role: To provide a range of healthcare services to the company and its employees, focusing on promoting, protecting, and restoring the health of all employees in a safe and healthy work environment. This includes the prevention and treatment of illness or injury, as well as medical surveillance. The occupational health nursing practitioner is responsible for delivering quality clinical care to both employees and the employer, all within the framework of the law.

Brief Description of the Position:

Accountabilities:

- Conduct health assessments and medical surveillance as defined by the Occupational Health and Safety Act 1993 (No. 85 of 1993).
- Provide essential medicines and immunizations.
- Administer emergency treatment for injuries and medical emergencies.
- Maintain accurate records and documentation.
- Deliver first aid and manage injuries on duty and occupational diseases.
- Offer health education and counseling.
- Monitor environmental health factors.
- Understand and apply the Occupational Health and Safety Act and related regulations.
- Read and interpret documents such as safety rules and operating and maintenance instructions.
- Utilize mathematical skills for accurate medication dispensing.
- Resolve practical problems and handle variables in different situations, such as emergencies.
- Demonstrate basic computer skills.
- Be detail-oriented, able to multitask, and possess good interpersonal skills.
- Exhibit management and leadership abilities.
- Work effectively as a team player.
- Commit to professional growth and always maintain employee confidentiality.
- Manage administrative and operational activities, including stock control, to ensure a quality, legally compliant, efficient, and effective service.
- Adhere to company policies and procedures.
- Implement all legislation related to clinical operations.
- Order clinic stock and equipment and maintain inventory.
- Oversee housekeeping and maintenance of the clinic and its equipment.
- Develop, implement, and evaluate a health evaluation program in accordance with the current Occupational Hygiene Survey, including pre-employment, baseline, annual, transfers, and exit medical screening.
- Implement and maintain a Hearing Conservation Program.
- Supervise and maintain a Chronic Disease Management Program.
- Manage performance and recording of health risk assessments and facility inspections, and report findings.
- Provide primary health care and emergency services.
- Implement infection control measures, such as medical waste disposal.
- Conduct medical and biological surveillance.
- Monitor and analyze health trends.
- Assist HR with absenteeism management and sick leave follow-up.
- Promote health education.
- Attend health and safety meetings.
- Maintain records of employee and clinic activities.
- Control dispensary stock and records.

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- Perform administrative functions related to the clinic, such as data capturing on the health management system.
- Provide counseling services.
- Conduct drug testing, HIV testing, and other blood tests.
- Supervise first aiders.

INHERENT REQUIREMENTS:

- Bachelor's degree in Nursing
- Bachelor's degree, higher diploma, or certificate in Occupational Health Nursing Science
- Dispensing certificate and registration with the Department of Health
- Certificates in Vision, Audiometry, and Spirometry
- **Registration with the following:**
- South African Nursing Council (SANC)
- South African Society for Occupational Health Nurses (SASOHN)
- SASOHN Audiometry
- Department of Health Dispensing License
- Proof of professional indemnity
- Basic Life Support certificate

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